

West Sussex Health and Wellbeing Board

26 January 2023 – At a meeting of the West Sussex Health and Wellbeing Board held at 10.30 am at County Hall, Chichester, PO19 1RQ.

Present: Cllr Bob Lanzer (Chairman), Cllr Amanda Jupp, Cllr Jacquie Russell, Cllr Garry Wall, Alan Sinclair, Alison Challenger, Lucy Butler, Emily King, Chris Clark, Pennie Ford, Natalie Brahma-Pearl, Catherine Howe, Helen Rice, Luca Badioli, Matt Roberts, Ruth Hillman and Dr Amy Dissanayake

Also in attendance: Chris Robson, Independent Chairman (WSSCP)

Apologies were received from George Findlay, Siobhan Melia, Dr Jane Padmore (sent representative), Dr Angela Stevenson, Jess Sumner (sent representative) and Katrina Broadhill

Part I

36. Chairman's Welcome

36.1 In welcoming those attending the meeting the Chairman;

- thanked health and social care staff and partners across the county in managing the **critical incident**, which was declared by NHS Sussex over the New Year period, to help ensure local people continued to receive safe and high quality care during this time. Declaring a critical incident allowed additional steps to be taken to the way services were managed so safety could be maintained for patients and staff manage the growing pressures being experienced;
- updated that a question put to the Board in November asked for the Board to start a campaign to make **sugar free breakfast cereals** available. This questioner had been provided with a written response from the Chairman. *[Note: following this meeting the Chairman added an update on the Council's whole systems approach to healthy weight in West Sussex to the Board's Work Programme for 2023/24];*
- reminded that the **draft Sussex Integrated Care Strategy** was circulated to Board members before the final strategy was presented to the Sussex Health and Care Assembly in December for sign-off, where it was unanimously supported. It was also strongly endorsed by the NHS Sussex Integrated Care Board at its meeting on 4 January 2023;
- informed that a **Health and Adult Social Care Scrutiny Committee (HASC) informal scrutiny evidence gathering session** took place on Thursday, 19 January. A well-attended session, it explored **dental service provision** across West Sussex, population needs, and more with members, the NHS and other partners and witnesses. After listening to key information, members

requested that a report be presented to a future Committee to develop recommendations further;

- reminded that an informal **Health and Wellbeing Board Seminar** would take place on Monday, 20 February at County Hall, Chichester, led by Natalie Brahma-Pearl, Chief Executive of Crawley Borough Council. The seminar would focus on the impact of COVID-19 on the homeless population across West Sussex, and new and emerging cross-cutting issues and developments, including cost of living pressures. All Board members were encouraged to attend if they could, enabling further progress on the collaborative work on housing to help improve the health and wellbeing of residents and communities and reduce inequalities; and
- highlighted that the council was running a '**New Year, Healthy You' communications campaign** during January through to early February, offering practical ways to help local residents get a healthy kick start to 2023, comprising a health and wellbeing special edition Residents' e-newsletter, social media posts, information, resources on services and support available, including West Sussex Wellbeing. In addition, the council's library service was supporting the Dry January campaign through social media posts, their January customer newsletter, and promoting books on alcohol reduction.

37. Declaration of Interests

37.1 There were no declarations of interest.

38. Minutes

38.1 Resolved – that the minutes of the meeting held on 3 November 2022 are approved as a correct record and are signed by the Chairman.

39. Recommendations and Actions Tracker

39.1 The Board considered the newly implemented Recommendations and Actions Tracker (copy appended to the agenda available on the council's website) which had been updated from the last meeting on 3 November 2022. The Chairman invited comments. There were no comments and so the Board noted the Recommendations and Action Tracker.

40. West Sussex Safeguarding Children Annual Report

40.1 Chris Robson, the Independent Chairman of the West Sussex Safeguarding Children's Partnership (WSSCP) presented the WSSCP (WSSCP) statutory annual report to the Board (copy appended to the agenda available on the council's website). It was explained that the Health and Wellbeing Board does not have a role in approving or endorsing this annual report as it is a partnership document. It was

presented to the board, for information, as a key partner and as WSSCP activities align with the Joint Health and Wellbeing Strategy outcomes.

40.2 In presenting the report the following key points were made;

- The West Sussex Safeguarding Children Partnership (WSSCP) was noted as being led by three Strategic Lead Partners: Police, Health and the Local Authority, working together as joint and equal partners to shape arrangements which respond to local need with the vision of an assured safeguarding partnership which collectively engages with children and families enabling them to thrive.
- Key safeguarding volume data was highlighted detailing the scale of workload. There were over 46k contacts with 9k becoming referrals and over 5k open to Children's Social Care.
- The WSSCP Independent Chairman informed that he had wanted the annual report to reflect upon and recognise the hard work of professionals, including Social Workers.
- The annual report was noted as a public facing document, aiming to reassure the public that the safeguarding work will ensure core practice is of high quality, is responsive to the needs of the community and improves outcomes for children and families in West Sussex.
- The WSSCP Governance arrangements were outlined in the report, enabling the partnership to deliver against the priority areas of neglect, child exploitation and ensuring an effective multi-agency Safeguarding practice.
- Figures showed that in West Sussex 61% of the total number of children who are subject to child protection plans was due to neglect. This was noted as higher than the national average. It was explained that this could be seen as a positive as it reflected practitioners' improved ability to identify and therefore address neglect. An audit was noted as being undertaken during 2022/23 to test this hypothesis.
- It was noted the partnership had a duty to consider and, if necessary, undertake Rapid Reviews and Child Safeguarding Practice Reviews.
- The WSSCP Training Programme offer was outlined as having been well received and the numbers of practitioners booking a place had been maintained.
- Thanks were given to the Director of Children's Services (DCS) for her exceptional work.

40.3 In receiving the annual report Board members;

- welcomed the WSSCP annual report as useful and thanked the Independent Chairman, partners, professionals, social workers and the DCS for their hard work;
- recognised the dynamic partnership and excellent work produced;
- suggested that health sectors could participate in receiving the multi-agency training that is designed to improve responses to neglect across all agencies. The DCS agreed to explore this further with the Executive Managing Director West Sussex, NHS Sussex outside of the meeting.

40.4 Resolved – that the WSSCP Annual Report and progress in delivering business plan priorities be noted.

41. Public Forum

41.1 The Chairman reported that there had been no questions submitted for response at this meeting. There had been a number of enquiries requesting signposting to Health and Wellbeing Services which had been dealt with outside of the meeting. The public were invited to submit questions for consideration at future meetings of the West Sussex Health and Wellbeing Board. Contact Erica Keegan on Telephone: 033 022 26050 (a local call) or via email: erica.keegan@westsussex.gov.uk

42. West Sussex County Council's Communities Directorate update on whole Council response to cost of living pressures

42.1 In introducing this item, the Chairman pointed out that the Health and Wellbeing Board's Terms of Reference requires the Board to provide strategic, system-wide Leadership to promote health and wellbeing and reduce health inequalities in West Sussex. It was noted that cost of living pressures, in the local population, challenges the Board to address these issues in a strategic way.

42.2 Emily King, Communities (Assistant Director) presented this report updating on the whole council response to cost of living. The Board was asked to identify opportunities to work collaboratively, as key systems leaders across West Sussex to strategically address the issues. Board members were reminded that at the meeting on 3 November 2022 the collaborative approach to tackling cost of living pressures across West Sussex and addressing some of the potential negative impacts on the local population's health was considered. An addendum to the Joint Health and Wellbeing Strategy was agreed to; describe the cost of living pressures as they relate to our local population, consider high level potential impacts to population health and wellbeing and describe the approach and principles to addressing cost of living pressures.

42.3 In discussing this report, Board members acknowledged the difficulties residents were experiencing, particularly in deprived areas of West Sussex, and recognised that all partners represented on the Health and Wellbeing Board were under pressure to deliver front line support. This was noted as likely to extend beyond the normal winter pressures period and therefore required a long term strategic approach. In the course of the discussion, members considered cost of living as a cross cutting issue and commented on the resulting pressures on families, young people, mental health, housing, transport, rural areas, social isolation, salaries and health inequalities. The cost of living impact on the supporting partners, represented on the Health and Wellbeing Board, and their ability to respond to demand was also discussed.

42.4 Comment was made that a united, system wide response was required in order to coordinate the best support. It was suggested that residents could be provided with useful information/signposting material

through Council Tax letters but it was emphasised that time planning would be required to achieve this. It was agreed that analytical software, currently being developed, would be a useful tool enabling partners to address issues, with the use of data sets, allowing targeted support.

42.5 In summing up the Chairman pointed out that [Cost of Living Signposting](#) was available on West Sussex County Council's website noting that a range of partners were supporting collaborative work. The Chairman welcomed further ideas, including outside of this meeting, on what more could be done as a partnership as it was recognised that no one partner was working in isolation.

42.6 Resolved – that the Health and Wellbeing Board notes the cost of living report and continues to identify opportunities to work collaboratively, as key systems leaders across West Sussex, to mitigate potential adverse impacts of cost of living pressures on the local population.

43. Children First Board

43.1 The Director of Children, Young People and Learning delivered a report on the Children First Board, being accountable to the West Sussex Health and Wellbeing Board, as a sub-group of the Board.

43.2 It was noted that the Children First Board had overseen the production of the Children and Young People's Plan. The voices of children and young people and organisations across the partnership had helped to identify priorities. These priorities were outlined as;

- Keeping children and young people safe from harm
- Providing the earliest possible support to families on low incomes to minimise the impact this has on their lives
- Closing the disadvantage gap for children and young people across all key stages
- Improving children and young people's emotional health and well-being
- Strengthening multi-agency approach to identifying and meeting the needs of children and young people with special educational needs and disabilities (SEND)

43.3 Board members were informed that the new Integrated Care Board had introduced a Sussex wide Children and Young People's Board which the Children First Board would be taking into consideration and would collaborate with as there was crossover with aligned priorities.

43.4 Resolved – that the report be noted.

44. West Sussex COVID19 Local Outbreak Engagement Board

44.1 The Director of Public Health provided a report on the Local Outbreak Engagement Board (LOEB), being accountable to the West Sussex Health and Wellbeing Board, as a sub-group of the Board.

44.2 It was reported that the LOEB had continued to meet with the last meeting being on 28 November 2022 and the next scheduled to take place on Thursday, 23 February 2023. The LOEB continued to be committed to its role in bringing together key systems leaders across the County Council and the wider health and social care system in West Sussex to reduce the spread of infection and save lives across the county.

44.3 It was pointed out that there was still opportunity for residents to receive Seasonal Flu and Covid19 vaccinations through to March 2023 and take up would be encouraged. Inequalities were being addressed, working on availability and accessibility with the aim to continue to increase vaccinated numbers.

44.4 In receiving the report, Board members made comment that the National Booking System was still available for vaccination appointments. The Chief Executive for Community Transport Sussex informed that a vaccine support line was running to find people who may need transport to a vaccination centre or a healthcare professional could be transported to the resident.

44.5 Resolved – that

- i. feedback on the progress of the West Sussex COVID-19 Local Outbreak Engagement Board (LOEB) since the last quarterly report to the Health and Wellbeing Board in July 2022, be noted; and
- ii. the Board has considered how the LOEB can continue to engage with residents and communities across West Sussex, maximising its collaborative strength through the 'Living with COVID-19' phase of the pandemic.

45. Public Health Update

45.1 The Director of Public Health provided the regular verbal update on current public health matters. The following key points were made;

- It was reported that the Director of Public Health has a statutory duty to write an annual report on the health of the local population on a topic of their choice. This year's independent Director of Public Health Annual Report 2021 focused on the COVID-19 pandemic. As well as highlighting health inequalities the annual report described the efforts across the Health and Care System and the strengthened collaborative working as a result of working on the pandemic

response. Efforts had been recognised particularly those that supported on the front line.

- The Stoptober campaign would be evaluated for its impact. Big impacts had been seen previously and stop smoking tools remained available online.
- There had been a Social Media Campaign to coincide with World Mental Health Day (10 October 2022) signposting to local and national support services.
- A new 2022 edition of the JSNA summary, which assesses the county's health and wellbeing needs, issues and assets had been published.

45.2 The Chairman thanked the Director of Public Health for this update.

46. Integrated Care System Update

46.1 Chris Clark, Assistant Director (Health Integration) supported by Alan Sinclair Director Adults and Health and Pennie Ford, Executive Managing Director NHS Sussex provided a presentation on the Integrated Care System's (ICS) Integrated Care Strategy (copy appended to the agenda available on the council's website).

46.2 It was reported that the Sussex Integrated Care Strategy was approved by the Sussex Health and Care Assembly in December 2022. NHS England had since published planning guidance for developing a five-year 'Joint Forward Plan' as well as NHS Operating Plan Guidance for 2023-24. Board members were provided with a summary of how the ICS and West Sussex place proposes to approach these planning processes, including the national system and local drivers for prioritisation. The Health and Wellbeing Board was then asked to consider how it wished to work with the health and care partnership, to ensure the focus of plans align with the Joint Local Health and Wellbeing Strategy.

46.3 The plans being developed were noted as:

- **The Joint Forward Plan (JFP)** where the Sussex Integrated Care System will describe how it will arrange and deliver services to deliver the shared system priorities set out in the Sussex Health and Care Strategy, over the next five years. The first year of the JFP will also capture the priorities of the 2023-24 NHS Operating Plan.
- **The 2023-24 NHS Operating Plan (NHS OP)**, a one year plan for local NHS services in Sussex, describing activity volumes, service performance and quality targets and financial allocations. NHS organisations are accountable for delivery against this plan.
- **The West Sussex Place-Based Health and Care Partnership Plan.** The place-based plan describes how the West Sussex Health and Care Partnership is delivering local transformation programmes driven by population health needs and priorities set out in the West Sussex Joint Local Health and Wellbeing Strategy. In addition to local transformation priorities, the place based plan also captures where activities from the **JFP** and the **NHS OP** should be delivered at Place (West Sussex).

46.4 It was noted that there was a lot to deliver within the priorities and so it should be ensured that the focus in the plans is aligned with the priorities set out in the JFP, NHS OP and the Joint Local Health and Wellbeing Strategy, and the priorities that the Health and Care Assembly have approved in the Sussex Integrated Care Strategy.

46.5 In thanking the Assistant Director (Health Integration) for his presentation the Chairman made comment that he understood this was a complex planning environment. The Chairman confirmed that his role on the NHS Sussex Care Assembly ensured that West Sussex as a place was represented in any joint delivery plans.

46.6 In receiving the presentation Board members;

- recognised the importance of capturing place-based planning ensuring priorities are set out
- welcomed a focus on health inequalities
- noted that the use of real time data would assist in helping to focus work by providing useful insight
- suggested that a collaborative, dual approach to working does need to be used to tackle issues such as workforce planning
- agreed that the voice of the voluntary sector needed to be considered and included in planning development
- noted that the CEO of the Aldingbourne Trust represented the workforce planning strand for West Sussex and so there was confidence this work strand would not be overlooked
- discussed the opportunity to link in with workforce planning and refugee settlement
- identified the need to ensure that work was not duplicated
- acknowledged the pay gap between health and care could mean a loss of staff to the NHS
- agreed to ensure inclusion of local authorities in the NHS ICS digital workstream as well as further conversations around the collaborative use of real time, analytical data between Board members, including NHS Sussex Integrated Care Board and District and Borough councils
- acknowledged that the use of real time data was in the development stages and the Board could contribute towards planning around its use
- agreed a collective focus in planning would be more impactful than taking a wider view
- noted the confirmation by the Director of Public Health that there was a key workstream on developing the use of real time data to assist with planning. An integrated approach was welcomed and this work would be explored further at a future meeting of the Board or Seminar.

46.7 In summing up, it was agreed that the Integrated Care System's priorities needed to work at place level and not obscure the Joint Strategic Needs Assessment or the Joint Health and Wellbeing Strategy. It was pointed out that central government would be undertaking a review of the implementation of the ICS later in this year which would be of interest.

The Chairman proposed that this matter be revisited upon publication of this review.

47. Better Care Fund Monitoring Quarter 2 2022/23

47.1 The Board received a report that updates on the West Sussex 2022/23 Better Care Fund Plan, presents the West Sussex plan for the Adult Social Care Discharge Fund, and summarises performance against the Better Care Fund national metrics for Quarter 2 2022/23.

47.2 Following consideration of the report and plan, it was

Resolved – that

- i. the update on the West Sussex Better Care Fund Plan for 2022/23 be noted;
- ii. the West Sussex Adult Social Care Discharge Fund Plan be approved; and
- iii. the West Sussex performance against the national Better Care Fund metrics at Quarter 2, 2022/23 be noted.

48. Health and Wellbeing Board Work Programme 2023/2024

48.1 The Health and Wellbeing Board Work Programme 2023/2024 was noted (copy appended to the agenda on the council's website).

49. Date of next Meeting

49.1 The date of the next meeting of the Health and Wellbeing Board was confirmed as 27 April 2023.

The meeting ended at 12.32pm

Chairman